

# AEC Youth Games 2010

## Online Registration Instructions

1. Navigate to the AEC Youth Games 2010 **Athlete Registration Form** at:  
<https://www.raceit.com/register/default.aspx?event=1222>
2. You will see the section where you can create a RaceIt account as shown in Figure 1 below. It is strongly recommended that you register an account with RaceIt in order to view a quick snapshot of registrants in your profile later.

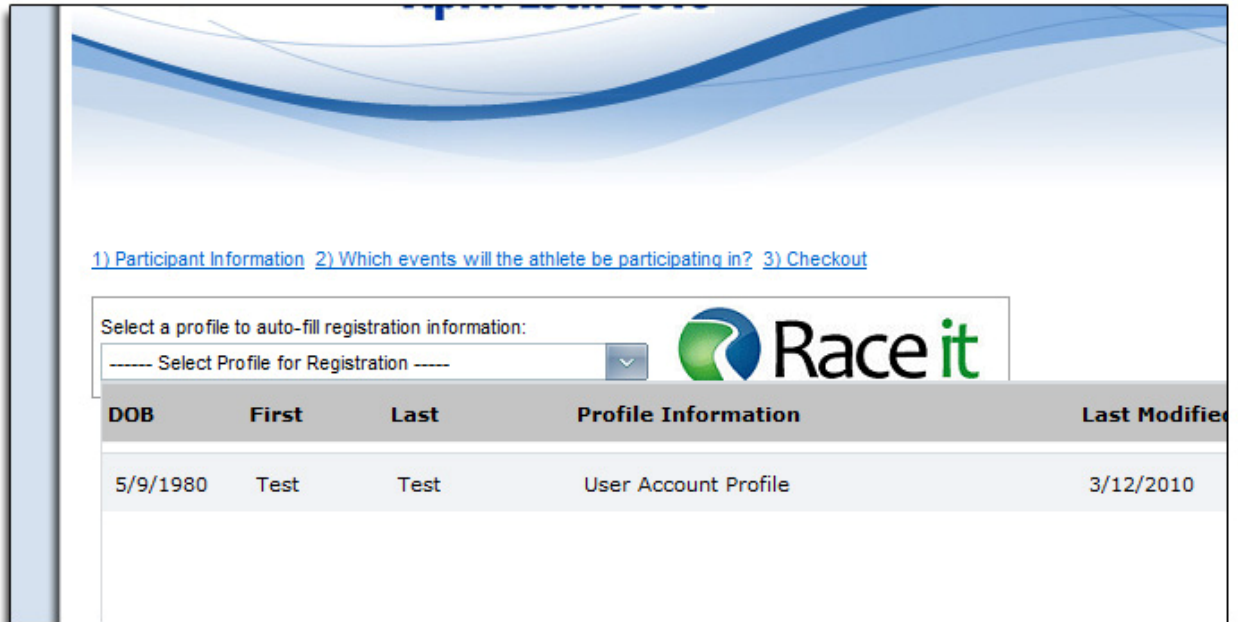


The screenshot shows the registration page for the AEC Youth Games 2010. At the top, there is a logo for the Allegheny East Conference Athletic Association (AEC) and the text "Youth Games April 25th 2010". Below the logo, there are three navigation links: "1) Participant Information", "2) Which events will the athlete be participating in?", and "3) Checkout". The main content area is titled "Optional RaceIt Account" and contains the text "If you already have a RaceIt Account, please enter your Email and Password." There are two input fields: "Email:" and "Password:". To the right of the "Email:" field is a blue "Login" button. Below the "Password:" field is a blue "Create Account" button and a link for "forgot password". The RaceIt logo is also visible on the right side of the form. At the bottom of the page, it says "Registration for AEC Youth Games 2010".

Figure 1 RaceIt Registration

3. To create an account select the "Create Account" button directly beneath the RaceIt logo. Fill in all fields in the form, (you can uncheck the newsletter box if you do not want to receive it), and click "Create Account".

- Once logged in you can choose an account profile from the drop down to populate fields on the form as shown in Figure 2.



1) [Participant Information](#) 2) [Which events will the athlete be participating in?](#) 3) [Checkout](#)

Select a profile to auto-fill registration information:

----- Select Profile for Registration -----

DOB	First	Last	Profile Information	Last Modified
5/9/1980	Test	Test	User Account Profile	3/12/2010

Figure 2 Account Profile drop down list for auto-fill.

- Fill in all the fields on the form, (auto-fill will complete some but leave others blank). The first three fields are for the main contact Church Leader who will be collecting the data and the “point of contact” for all athletes. The remaining information on the page pertains to the athlete’s information and should be filled in specifically for each athlete. When adding additional athletes, please keep in mind that the Church Leader information, Church Name and Pastor name will be the same for all athletes.
- Click Continue.
- On the next page you will be asked to select the events the athlete would like to participate in. Check off all that apply.
- On the next screen you will have the option of clicking “Add another registration” or “Complete Registration (No payment due)”. Either choose to add another where you will be taken back to the form to fill it out for the second participant or click “Complete” where you will be taken to a confirmation page. There is a default mastercard number in the cart that you can disregard.
- Registration is required before the event. Churches that pay by **April 15th** need \$275. Payments after that date are \$325. Mail your payment today to: **Allegheny East Conference, Attention: Youth Ministries, PO Box 266, Pine Forge, Pennsylvania 19548.**